

North Saint Paul Area Hockey Association

2010-2011 VOLUNTEER REQUIREMENTS INFORMATION

VOLUNTEER CHECKS WILL NOT BE RETURNED THIS YEAR UNLESS YOU PROVIDE A SELF-ADDRESSED STAMPED ENVELOPE. IF YOU PROVIDED AN ENVELOPE, YOUR CHECK WILL BE RETURNED UPON FULFILLMENT OF YOUR HOURS. ANY CHECKS WITHOUT AN ENVELOPE WILL BE SHREDED.

NSPAHA is a volunteer organization and its continued success requires everyone's support.

Website: www.nsphockey.org

REFUNDABLE FEE: \$300.00 per Child
 \$600.00 Family Cap

Volunteer Hours: 12 hours per child (6 hours Concession Stand/6 hours required during NSPAHA Tournaments) **or**
24 hours family cap, (12 hours Concession Stand/12 hours required during NSPAHA Tournaments)
18 Hours (Free Hockey Only 6 hours of which will need to be worked during High School Games) NO CAP (ie if you have 2 children and 1 gets free hockey it is 12 hours plus 18 hours which equals 30 hours, etc.; if you have 2 children getting free hockey it is 36 hours, etc.)

Your volunteer hours may be filled in a number of ways but you must fulfill one half of your required hours during the NSPAHA tournaments:

1. Concession Stand, (this includes NSPAHA Tournaments, Boys & Girls High School Games, Weekends and League Games)
2. Tournaments (There are a number of different volunteer opportunities at each tournament hosted by NSPAHA or D2 watch the website at Polar Arena for postings of volunteer opportunities)
3. Adult Volunteer Program Exemptions, (see the website under Volunteer Program for more information)

Concession Stand Hours:

Concession Stand volunteer hours will be available and posted on the website located on www.nsphockey.org/Volunteerprogram for tryouts, open skating, High School Games, etc. When you see a date and time that you are able to volunteer, sign up using the Volunteer Program Website. You are then scheduled to fill those hours. It is very important that once you sign up for a designated time that you show up and fill those hours. If you do not have e-mail/internet access, you will need to work with your team manager to sign up for your volunteer hours.

NSPAHA uses an on-line Volunteer Program to sign up for all of your hours. There will be instructions posted on line on how to use the program and how to sign up for a position. There may be a time that additional hours may have to be volunteered by parents to make sure the concession stand remains open. We are asking everyone's cooperation to make this happen.

REMEMBER OUR POLICY: If you sign up to volunteer for a specific concession stand or tournament schedule and then you do not show up or you cancel within one week before your scheduled shift without finding a suitable replacement, your volunteer check will be cashed and NSPAHA will deduct \$40.00 for each hour you were scheduled to volunteer. You will still be required to work your total volunteer hours to receive the balance of your volunteer money. This balance will be returned to you at the **end of the hockey season**. We certainly do not want to cash any checks because of failure to show up. We understand circumstances may arise after you placed your name on the schedule. If for some reason, an emergency comes up, you should try to find someone to take your place.

If you have any questions or concerns regarding your volunteer hours or how to use the on-line system, please send an e-mail to Volunteer@nsphockey.org.

I have read and understand the above Volunteer Requirements Information Sheet. I understand my Volunteer Hours check will be cashed if I fail to show up for my designed volunteer hours and I will be charged \$40.00 for each hour I was scheduled to volunteer. I also understand that I need to fill all my volunteer hours to receive the balance of my refund.

- FREE HOCKEY** (please check if you are receiving free hockey (if you receive free hockey and do not check this box your check will automatically be cashed. NO EXCEPTIONS).
- Please return my check...I have attached a self-addressed stamped envelope. Please note, if an envelope is not attached with this form your check will NOT be returned. It will instead be shredded.**

Please Check One:

- I will participate in the volunteer requirements.
- I will participate in the volunteer requirements but will only work tournament hours to fulfill my requirements.
- I do not wish to participate in the volunteer requirements and you can cash my check.**

Print: Volunteer Family First and Last Name E-Mail address (mandatory)

Please fill out child's full name and level (i.e., I, II or Advance Mite, Squirt, Peewee, Bantam, 10U, 12U or 14U):

Child name and level: _____

Child name and level: _____

Child name and level: _____

Child name and level: _____